

Icon Time

Universal Time Clocks

Frequently Asked Questions

Q: Do I have to have a network or Internet connection to use this time clock?

A: No. What makes this time clock so unique is that it will connect directly to your computer just like a standard employee time clock. What distinguishes the Universal Time Clocks from others is that it comes with the three most common connection options all-in-one; Ethernet, USB, and serial connection and time clock data can be accessed on the Internet!

Q: How easy is it to upgrade my employee capacity?

A: Whether you want to upgrade to 100 or 250 employee capacity, upgrades are immediate and easy to do. For additional information contact sales@timeclocksupply.com or give us a call at (800) 497-6417.

Q: Does my Universal Time Clock have to be connected to a computer at all times?

A: No. If you would like you can hang your clock on the wall for employee use and simply connect your time clock to a computer/network when you are ready to view/print reports or add/edit data.

Q: Will I lose my punch data if my time clock is disconnected from the power?

A: No. All Icon Time Systems time clocks come standard with a lithium battery to keep data safe in case of power outages.

Q: What if my employee forgets to punch *In* or *Out*?

A: If your employee forgets to punch *In* or *Out*, no sweat! With Click & Edit Reports you can edit your punch data quicker than ever before! Homepage alerts tell you when an employee forgets to clock *Out*. You can also use the alerts to log your employees *In* and *Out* punch.
